

Rescue Mission of Mahoning Valley - Polices and Procedures

Approved by: J. Echement

Date 4-25-12

Donor Privacy Policy 7-O

Purpose: To provide a written Donor Privacy Policy to protect the donor's personal information.

7.0.1 The Rescue Mission of Mahoning Valley will not sell, trade or share a donor's personal information with anyone else. No donor mailings will be sent on behalf of other organizations. Personal information will only be shared if the donor has given specific permission to do so.

7.0.2 The Donor Bill of Rights will be printed on the back of all receipt letters.
(See schedule A)

7.0.3 The Rescue Mission has also established polices in regards to addressing confidentiality with employees and volunteers and will ensure confidentiality is given a high priority.

7.0.4 The Mission will refer to the Donor Privacy Policy on the Mission website and various other literature given out.

Schedule A

Rescue Mission of Mahoning Valley Donor Bill of Rights	
<i>PHILANTHROPY</i> is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:	
I. <i>To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.</i>	VI. <i>To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law</i>
II. <i>To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgement in its stewardship responsibilities.</i>	VII. <i>To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.</i>
III. <i>To have access to the organization's most recent financial statements.</i>	VIII. <i>To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.</i>
IV. <i>To be assured their gifts will be used for the purposes for which they were given.</i>	IX. <i>That it will not sell, trade or share a donor's information with anyone without donor's expressed written permission to do so nor will it send donor mailings on behalf of other organizations.</i>
V. <i>To receive appropriate acknowledgement and recognition in a timely manner.</i>	X. <i>To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.</i>
DEVELOPED BY Association of Fundraising Professionals (AFP) Association for Healthcare Philanthropy (AHP) Council for Advancement and Support of Education (CASE) Giving Institute: Leading Consultants to Non-Profits	ENDORSED BY Independent Sector National Catholic Development Conference (NCDC) National Committee on Planned Giving (NCPG) Council for Resource Development (CRD) United Way of America